

**Embassy of India
Riyadh**

APPLICATION FOR THE POST OF INTERPRETER / TRANSLATOR

Full Name (as per passport)	
Date of Birth (DD/MM/YYYY)	
Saudi Mobile Number	
Email ID (in CAPITAL)	
Passport No.	
Passport Expiry Date	
Iqama No.	
Iqama Issue Date	
Iqama Expiry Date	
Educational Qualification (Check all that apply)	Graduate ☐ Post Graduate ☐
No. of Years of Experience (working as Interpreter / Translator or any other relevant experience)	
Work Experience (provide details of all relevant work experience)	

Language Proficiency (mark only one circle per row)	<table border="1"> <thead> <tr> <th></th> <th>Beginner</th> <th>Intermediate</th> <th>Advanced</th> <th>Native</th> </tr> </thead> <tbody> <tr> <td>Arabic</td> <td>☐</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>English</td> <td>☐</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Hindi</td> <td>☐</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> </tbody> </table>		Beginner	Intermediate	Advanced	Native	Arabic	☐	☐	☐	☐	English	☐	☐	☐	☐	Hindi	☐	☐	☐	☐
	Beginner	Intermediate	Advanced	Native																	
Arabic	☐	☐	☐	☐																	
English	☐	☐	☐	☐																	
Hindi	☐	☐	☐	☐																	
Residence Address in K.S.A.																					
Permanent Address in India																					

Name : _____

Signature : _____

Date : _____

You are requested to attach the following documents with your email submission:
(* indicates mandatory documents)

1. Application Form*
2. Detailed CV*
3. Copy of Passport (First & Last Page)*
4. Copy of Original Iqama (Card)*
5. Copy of Digital Iqama (Absher Screenshot)
6. Copy of Educational Certificates (10th, 12th & Bachelor's Degree / PG)*
7. Work Experience Certificate
8. Additional qualifications with supporting documents

Note: Incomplete applications and applications without the enclosures will be rejected.